

MEMORANDUM 2025-35

Election of Officers

The California Law Revision Commission's¹ *Handbook of Practices and Procedures* establishes a one-year term for the offices of Chair and Vice Chair, ending on August 31 or until the election of successors, whichever is later.² The incumbent Chair is Xochitl Carrion, and the incumbent Vice Chair is Richard Simpson.

150. Officers

(a) The officers of the Commission are the Chairperson and the Vice Chairperson.

(b) The terms of office are one year, commencing on September 1. Officers hold office until the following September 1 or the election of successors, whichever is later.

(c) In case of a vacancy in the office of Chairperson or Vice Chairperson, the Commission shall elect new officers for the remainder of the term.

(d) No officer is eligible to succeed himself or herself in the same office in which the officer has served a full term. However, an officer who has served for less than a full term may succeed himself or herself in the same office for a full term. If the Chairperson is reelected to office under this provision, the incumbent Vice Chairperson is eligible for reelection even though reelection may result in the Vice Chairperson succeeding himself or herself for another full term.

(e) Before the terms of the Chairperson and Vice Chairperson end, the staff will prepare a memorandum entitled "Election of Officers" for the Commission to consider at an upcoming meeting. This will provide an opportunity for the Commission to elect officers for the coming term.

At its October 10, 2024 meeting, the Commissioners held elections³ and decided the term for the current Chair and Vice-Chair would run from October 11, 2024 to October 11, 2025.⁴ With that information in mind, and consistent with the Handbook's directive that

¹ Any California Law Revision Commission document referred to in this memorandum can be obtained from the Commission. Recent materials can be downloaded from the Commission's website (www.clrc.ca.gov). Other materials can be obtained by contacting the Commission's staff, through the website or otherwise.

The Commission welcomes written comments at any time during its study process. Any comments received will be a part of the public record and may be considered at a public meeting. However, comments that are received less than five business days prior to a Commission meeting may be presented without staff analysis.

² California Law Revision Commission, *Handbook of Practices and Procedures*, [Rule 150](#). However, pursuant to Rule 15, the Handbook does not bind the Commission, and the Commission is free to waive or change non-statutorily required provisions.

³ Memorandum [2024-40](#).

⁴ Minutes ([October 2024](#)), p. 4.

the terms of office are one year, the Commission should consider electing a new Chair and Vice Chair at the September 18, 2025 meeting to take office on October 11, 2025, and hold office until October 11, 2026, or until the election of successors, whichever is later.

Respectfully submitted,

Sharon Reilly
Executive Director