

Admin.

September 17, 2019

Memorandum 2019-43

Meeting Schedule

This memorandum presents a proposed schedule for the Commission's¹ meetings in 2020. The proposed schedule is based on the following considerations:

- The Commission would continue to follow a pattern of meeting approximately every other month, for one day. That has worked reasonably well for our present staffing level.
- In setting the exact meeting dates, the staff has attempted to avoid conflicts with important legislative milestones and the annual meeting of the California Lawyers Association. The Legislative Calendar for 2020 has not yet been released. The schedule below is based on extrapolation from the 2019 calendar.
- The meetings would all be provisionally scheduled for 10:00 a.m. to 4:00 p.m. The exact start and stop time for each meeting will vary based on the available flight schedules.
- All of the meetings would be held in the State Capitol, to facilitate live streaming of the meetings.²

Consistent with all of the above, the staff proposes the following schedule for meetings in 2020, all to be held in Sacramento from approximately 10:00 to 4:00:

- January 30, 2020
- March 26, 2020
- May 21, 2020
- July 16, 2020
- September 10, 2020
- November 5, 2020

1. Any California Law Revision Commission document referred to in this memorandum can be obtained from the Commission. Recent materials can be downloaded from the Commission's website (www.clrc.ca.gov). Other materials can be obtained by contacting the Commission's staff, through the website or otherwise.

The Commission welcomes written comments at any time during its study process. Any comments received will be a part of the public record and may be considered at a public meeting. However, comments that are received less than five business days prior to a Commission meeting may be presented without staff analysis.

2. See Minutes (April 2019), p. 2.

Please bring your calendars to the meeting so we can adjust the proposed schedule as necessary to enable maximum attendance by Commission members.

Respectfully submitted,

Brian Hebert
Executive Director