

Admin.

September 27, 2018

## Memorandum 2018-42

### Meeting Schedule

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This memorandum presents a proposed schedule for the Commission's<sup>1</sup> meetings in 2019.

For the last several years, the Commission has followed a pattern of meeting approximately every other month for one day. That has worked reasonably well for our present staffing level. It allows us to produce a sufficient amount of material for the meeting, and permits reasonable progress on most topics. The schedule proposed for 2019 would follow that general schedule.

In recent years, four of our six meetings have been held in Sacramento. This location makes it much easier for legislators, legislative staff, lobbyists, and the Legislative Counsel to attend all or part of a meeting. Sacramento meetings are usually held on Thursdays.

Our remaining meetings are typically held in southern California. This facilitates the participation of those who live in that part of the state. Those meetings are usually held on Fridays.

In proposing meeting dates, the staff attempts to avoid the Legislature's summer recess, key milestone dates in the legislative calendar, and the State Bar's Annual Meeting.

The proposed 2019 meeting schedule that is set out on the next page follows our recent practice. The indicated start and stop times are tentative. They are often adjusted to accommodate flight schedules.

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1. Any California Law Revision Commission document referred to in this memorandum can be obtained from the Commission. Recent materials can be downloaded from the Commission's website ([www.clrc.ca.gov](http://www.clrc.ca.gov)). Other materials can be obtained by contacting the Commission's staff, through the website or otherwise.

The Commission welcomes written comments at any time during its study process. Any comments received will be a part of the public record and may be considered at a public meeting. However, comments that are received less than five business days prior to a Commission meeting may be presented without staff analysis.

<b>February 2019</b> Feb. 7 (Thur.)	<b>Sacramento</b> 10:00 am – 4:00 pm
<b>April 2019</b> April 4 (Thur.)	<b>Sacramento</b> 10:00 am – 4:00 pm
<b>May 2019</b> May 30 (Thur.)	<b>Sacramento</b> 10:00 am – 4:00 pm
<b>July 2019</b> July 26 (Fri.)	<b>Los Angeles</b> 10:00 am – 4:00 pm
<b>September 2019</b> September 26 (Thur.)	<b>Sacramento</b> 10:00 am – 4:00 pm
<b>December 2019</b> Dec. 5 (Fri.)	<b>Los Angeles</b> 10:00 am – 4:00 pm

Please bring your calendars to the meeting so we can adjust the proposed schedule as necessary to enable maximum attendance by Commission members.

Respectfully submitted,

Brian Hebert  
Executive Director