

Admin.

July 10, 2015

Memorandum 2015-25

Meeting Schedule

This memorandum presents a proposed schedule for the Commission's¹ meetings in 2016.

For the last several years, the Commission has followed a pattern of meeting approximately every other month for one day. That has worked reasonably well for our present staffing level. It allows us to produce a sufficient amount of material for the meeting, and permits reasonable progress on most topics. The schedule proposed for 2016 would follow that general schedule.

In recent years, three of our six meetings have been held in Sacramento. This location makes it much easier for legislators, legislative staff, lobbyists, and the Legislative Counsel to attend all or part of a meeting.

Since locating our headquarters office in the King Hall School of Law in Davis, we have also met in the law school once each year. Although this is slightly less convenient to legislators, it is still reasonably near to the Capitol. Moreover, it helps to reinforce a valuable working relationship with the law school. At the June meeting, the Commission decided to meet in King Hall twice each year, once in each academic term.² The proposed schedule reflects that decision.

Our remaining meetings are typically held in Burbank, Los Angeles, or San Diego. This facilitates the participation of those who live in the southern part of the state.

The proposed 2016 meeting schedule that is set out below follows our recent practice:

1. Any California Law Revision Commission document referred to in this memorandum can be obtained from the Commission. Recent materials can be downloaded from the Commission's website (www.clrc.ca.gov). Other materials can be obtained by contacting the Commission's staff, through the website or otherwise.

The Commission welcomes written comments at any time during its study process. Any comments received will be a part of the public record and may be considered at a public meeting. However, comments that are received less than five business days prior to a Commission meeting may be presented without staff analysis.

2. Minutes (June 2015), p. 3.

February 2016 Feb. 4 (Thur.)	Davis 10:00 am – 4:00 pm
April 2016 April 1 (Fri.)	Sacramento 10:00 am – 4:00 pm
May 2016 May 26 (Thur.)	Sacramento 10:00 am – 4:00 pm
July 2016 July 22 (Fri.)	Los Angeles 10:00 am – 4:00 pm
September 2016 September 22 (Thur.)	Davis 10:00 am – 4:00 pm
December 2016 Dec. 1 (Fri.)	San Diego 10:00 am – 4:00 pm

Please bring your calendars to the meeting so we can adjust the proposed schedule as necessary to enable maximum attendance by Commission members.

Respectfully submitted,

Brian Hebert
Executive Director