

Admin.

February 11, 2010

## Memorandum 2010-2

**2010 Meeting Schedule**

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The Commission has previously approved a schedule for its 2010 meetings. It now appears that some Commissioners will have conflicts on some of the scheduled dates. Because we currently have two vacancies on the Commission, it is crucial to schedule meetings to maximize Commissioner attendance. For that reason, the Commission should revisit the 2010 meeting schedule and see whether it makes sense to make any changes. The current schedule of future 2010 meetings is as follows:

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| <b>April 2010</b><br>April 22 (Thur.)   | <b>Sacramento</b><br>9:00 am – 4:00 pm |
| <b>June 2010</b><br>June 15 (Tues.)     | <b>Sacramento</b><br>9:00 am – 4:00 pm |
| <b>August 2010</b><br>Aug. 19 (Thur.)   | <b>Sacramento</b><br>9:00 am – 4:00 pm |
| <b>October 2010</b><br>Oct. 21 (Thur.)  | <b>Sacramento</b><br>9:00 am – 4:00 pm |
| <b>December 2010</b><br>Dec. 16 (Thur.) | <b>Burbank</b><br>10:00 am – 4:00 pm   |

**Please bring your calendars to the February meeting, and be prepared to discuss conflicts and alternative meeting dates.**

Respectfully submitted,

Brian Hebert  
Executive Secretary