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May 2, 2003

Memorandum 2003-21**Election of Officers**

The Commission's practice is annually to hold an election of officers at the meeting preceding commencement of the terms of the officers on September 1.

The Commission's Handbook of Practices and Procedures states:

1.1. Officers

The officers of the Commission are the Chairperson and the Vice Chairperson. The term of office of the Chairperson and Vice Chairperson is one year, commencing on September 1 of each year. The officers hold office until election of successors.

At meetings, the Vice Chairperson shall act as Chairperson in the absence of the Chairperson. In case of a vacancy in the office of Chairperson or where the Chairperson is unavailable, the Vice Chairperson shall perform the duties of the Chairperson.

In case of a vacancy in the office of Chairperson, the Commission shall elect new officers for the remainder of the term.

No officer is eligible to succeed himself or herself in the same office in which the officer has served a full term. However, an officer who has served for less than a full term may succeed himself or herself in the same office for a full term; and, where the Chairperson is reelected to office, the incumbent Vice Chairperson is eligible for reelection even though reelection may result in the Vice Chairperson succeeding himself or herself for another full term.

The incumbent Chairperson, David Huebner, and the incumbent Vice Chairperson, Frank Kaplan, were elected in July 2002 for the term commencing September 1, 2002.

Officers elected at the June 2003 meeting would take office on September 1, 2003, and hold office until August 31, 2004.

Respectfully submitted,

Nathaniel Sterling
Executive Secretary