

Admin.

October 18, 2000

Memorandum 2000-76**Meeting Schedule**

Background

At the October 2000 meeting the Commission tentatively rescheduled the December 2000 meeting for December 7-8. When the new dates proved to be problematic, the Chairperson in consultation with the Executive Secretary further rescheduled the December meeting to the 14th and 15th, in an effort to enable maximum Commissioner attendance.

Also at the October meeting the Commission adopted the following meeting schedule for 2001.

January 2001	No Meeting
February 2001	Sacramento
Feb. 1 (Thur.)	10:00 am – 5:00 pm
Feb. 2 (Fri.)	9:00 am – 4:00 pm
March 2001	Sacramento
Mar. 29 (Thur.)	10:00 am – 5:00 pm
Mar. 30 (Fri.)	9:00 am – 4:00 pm
April 2001	No Meeting
May 2001	Sacramento
May 17 (Thur.)	10:00 am – 5:00 pm
May 18 (Fri.)	9:00 am – 4:00 pm
June 2001	No Meeting
July 2001	San Diego
July 19 (Thur.)	10:00 am – 5:00 pm
July 20 (Fri.)	9:00 am – 4:00 pm
August 2001	No Meeting

September 2001	San Francisco
Sept. 20 (Thur.)	10:00 am – 5:00 pm
Sept. 21 (Fri.)	9:00 am – 4:00 pm
October 2001	No Meeting
November 2001	Los Angeles
Nov. 15 (Thur.)	10:00 am – 5:00 pm
Nov. 16 (Fri.)	9:00 am – 4:00 pm
December 2001	No Meeting

These actions have generated a couple of additional scheduling issues for Commission attention.

February 2001 Meeting

As rescheduled, the December 2000 meeting now occurs seven weeks before the February 2001 meeting. With the holiday season and staff vacations intervening, there is a possibility that the staff will not produce sufficient material to justify two full days for the February meeting. This will depend in part on how much is accomplished at the December meeting and whether there are carryover items to February.

If it turns out that only one day is necessary for the February meeting, the Commission should indicate its preference for Thursday or Friday. If Thursday, we will want to stick with Sacramento as previously scheduled, to accommodate our legislative members. If Friday, we may want to meet elsewhere (e.g., San Diego); this would have the added benefit of avoiding potential Sacramento tule fog issues at that time of year.

July 2001 Meeting

The Chairperson has suggested that the July meeting may be problematic in terms of peoples' tendency to schedule vacations during July and August. He suggests shifting the July meeting back to June.

A meeting date of June 28-29 does not appear to the staff to present any immediate problems. With any luck the budget bill will have passed by then. One problem would be if turns out to be a deadline week in the Legislature (e.g., last week to move bills out of first house); we could minimize potential problems for our legislative members by scheduling a June meeting for Sacramento.

It is too early to predict whether we would need to cut the meeting back to one day due to the short time between meetings. The answer to that question may depend in part on whether we will have been able to fill our vacant staff counsel position with a capable and productive attorney.

Respectfully submitted,

Nathaniel Sterling
Executive Secretary