

Admin.

October 1, 1999

Memorandum 99-57

Schedule of Future Meetings: The Year 2000

The Commission's meeting schedule for the remainder of 1999 is:

October 1999	Sacramento
Oct. 14 (Thur.)	10:00 am – 5:00 pm
Oct. 15 (Fri.)	9:00 am – 4:00 pm
December 1999	San Francisco
Dec. 9 (Thur.)	10:00 am – 5:00 pm
Dec. 10 (Fri.)	9:00 am – 4:00 pm

The Executive Secretary and the Chairperson of the Commission have discussed issues relating to scheduling for the year 2000. We have concluded that to ensure maximum attendance and participation of all Commission members, it is best to meet in Sacramento during the time the Legislature is in session, commencing the Thursday portion of a Sacramento meeting at 1:00 pm. If the Commission starts to fall behind due to the reduced meeting time for Sacramento meetings, we may from time to time need to schedule a special one-day session during the interim between regularly scheduled meetings.

With these principles in mind, and taking into consideration holidays, staff workloads and vacations, etc., the Executive Secretary suggests the following meeting schedule for the year 2000.

January 2000	No Meeting
February 2000	Sacramento
Feb. 10 (Thur.)	1:00 pm – 5:00 pm
Feb. 11 (Fri.)	9:00 am – 4:00 pm
March 2000	No Meeting
April 2000	Sacramento
Apr. 6 (Thur.)	1:00 pm – 5:00 pm
Apr. 7 (Fri.)	9:00 am – 4:00 pm
May 2000	No Meeting

June 2000

June 1 (Thur.)

June 2 (Fri.)

Sacramento

1:00 pm – 5:00 pm

9:00 am – 4:00 pm

July 2000

July 20 (Thur.)

July 21 (Fri.)

San Diego

10:00 am – 5:00 pm

9:00 am – 4:00 pm

August 2000**No Meeting****September 2000**

Sept. 21 (Thur.)

Sept. 22 (Fri.)

San Francisco

10:00 am – 5:00 pm

9:00 am – 4:00 pm

October 2000**No Meeting****November/December 2000 Los Angeles**

Nov. 30 (Thur.)

Dec. 1 (Fri.)

10:00 am – 5:00 pm

9:00 am – 4:00 pm

Respectfully submitted,

Nathaniel Sterling
Executive Secretary