

Admin.

July 2, 1998

Memorandum 98-50**Location of September Commission Meeting**

In June the Commission rescheduled its September 1998 meeting as a two-day meeting, Thursday and Friday, September 24-25. The Commission deferred selection of a location for the meeting, requesting further input from the staff. The input should include relevant considerations for the meeting location, as well as an indication of less frequently visited locations that have major air service.

The four most common Commission meeting locations have been Sacramento, Los Angeles, San Francisco, and San Diego. Sacramento has received primacy in recent years for two reasons: (1) It is a convenient location for our legislative members when the Legislature is in session. (2) It is a convenient location for state agencies interested in the administrative law project.

Locations that have major air service but that are visited less frequently by the Commission include:

Burbank
Oakland
Ontario
Orange County
San Jose

For the September 24-25 meeting, the following considerations are relevant:

(1) The Legislature will be out of session; however, the agenda for the meeting will include several important administrative law issues. These factors cut both ways with respect to a Sacramento location.

(2) The composition of the Commission being a majority Southern Californians, a Los Angeles location offers the opportunity for savings to the Commission's travel budget.

(3) A bay area location (Oakland/San Francisco/San Jose) offers travel budget savings in terms of accessibility to the Commission's staff.

Taking all these factors into account, a bay area location seems to make a lot sense. It includes less-frequently visited cities, offers the opportunity for travel savings, and is relatively accessible to state bureaucrats in Sacramento.

Respectfully submitted,

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Executive Secretary