

Admin.

August 8, 1996

Memorandum 96-54**Schedule for Future Meetings**

I suggest the following meeting schedule for 1997. Although I have proposed all meetings as one-day meetings, it may be necessary on occasion to hold a two-day meeting or an extra one-day meeting to accommodate our heavier-than-usual workload for the coming year, particularly with two major priority studies pending (trial court unification and environmental law consolidation). I suggest that Commissioners try to keep the Friday following a Thursday meeting free if possible, so that should extra meeting time be necessary, a two-day meeting could be called.

Factors influencing the proposed schedule include the preference of a majority of Commissioners for Thursday over Friday, the convenience of Sacramento for legislative members and persons interested in the administrative law studies, avoidance of holiday weekends, the State Bar annual meeting, and known conflicts of Commissioners.

One note of concern: When we changed last year from a schedule of less frequent two-day meetings to more frequent one-day meetings, there was agreement among Commissioners that they would commit to be present for the hours necessary to conduct the meeting. But the attendance pattern has been that Commissioners often leave the meeting early, with the result that those remaining must conduct business as a rump session. The Commission may want to discuss how well the current format is working.

PROPOSED MEETING SCHEDULE**PREVIOUSLY SCHEDULED**

*(Sacramento meetings are subject to relocation to Los Angeles
in months when administrative law is not being considered.)*

October 1996

Oct. 10 (Thu.)

Long Beach

9:00 am – 5:00 pm

November 1996	Sacramento
Nov. 14 (Thu.)	9:00 am – 5:00 pm

December 1996	Sacramento
Dec. 12 (Thu.)	9:00 am – 5:00 pm

PROPOSED

January 1997	Sacramento
Jan. 23 (Thu.)	9:00 am – 5:00 pm

February 1997	Sacramento
Feb. 27 (Thu.)	9:00 am – 5:00 pm

April 1997	Sacramento
Apr. 10 (Thu.)	9:00 am – 5:00 pm

May 1997	Sacramento
May 8 (Thu.)	9:00 am – 5:00 pm

June 1997	Sacramento
June 12 (Thu.)	9:00 am – 5:00 pm

July 1997	Sacramento
July 10 (Thu.)	9:00 am – 5:00 pm

September 1997	San Diego
Sept. 11 (Thu.)	9:00 am – 5:00 pm

October 1997	Sacramento
Oct. 9 (Thu.)	9:00 am – 5:00 pm

November 1997	Sacramento
Nov. 13 (Thu.)	9:00 am – 5:00 pm

December 1997	Sacramento
Dec. 11 (Thu.)	9:00 am – 5:00 pm

Respectfully submitted,

Nathaniel Sterling
Executive Secretary