

9/1/82

Memorandum 82-77

Subject: Budget for 1983-84 Fiscal Year

Attached is a staff proposed budget for the 1983-84 fiscal year. The proposed budget is 4.9 percent more than the revised budget for the current year. (The increase is only 2.25 percent when adjusted for a one-time, six-month reduction in employer retirement contributions.) The amount proposed to be expended for the budget year (1983-84) is the maximum amount that the Department of Finance will allow.

We have prepared the budget on the assumption that the Staff Counsel II position (now filled at a 3/4 time base) will continue to be filled on a 3/4 time base. The budget provides funds for promotion, effective October 1, 1982, of the administrative assistant from the current classification of Staff Services Analyst to the associate level classification of Administrative Assistant II. The administrative assistant has been on the Commission's staff for almost five years and has been performing associate level administrative duties for approximately the past two years.

The staff believes that the amount available in the proposed budget is sufficient to carry on the present level of activities without serious impairment. We request that the Commission approve the budget. We will answer any questions you have concerning the budget at the meeting.

Respectfully submitted,

John H. DeMouilly  
Executive Secretary

## 0170 CALIFORNIA LAW REVISION COMMISSION

### Program Objectives and Description

The primary objective of the California Law Revision Commission is to study the statutory and decisional law of this state, to discover defects and anachronisms and to recommend legislation to effect needed reforms.

The Commission consists of a member of the Senate appointed by the Committee on Rules, a member of the Assembly appointed by the Speaker, and seven additional members appointed by the Governor with the advice and consent of the Senate. The Legislative Counsel is an ex officio member of the Commission.

The Commission assists the Legislature in keeping the law up to date by intensively studying complex and controversial subjects, identifying major policy questions for legislative attention, gathering the views of interested persons and organizations, and drafting recommended legislation for legislative consideration. The efforts of the Commission permit the Legislature to determine significant policy questions rather than to concern itself with the technical problems in preparing background studies, working out intricate legal problems, and drafting needed legislation. The Commission thus enables the Legislature to accomplish needed reforms that otherwise might not be made because of the heavy demands on legislative time. In some cases, the Commission's study discloses that no new legislation on a particular topic is needed, thus relieving the Legislature of the need to study the topic.

The Commission may study only topics which the Legislature authorizes by concurrent resolution. The Commission now has an agenda of 31 topics.

In 1982, the Commission recommended 11 bills to the Legislature. Ten were enacted. The enacted bills dealt with enforcement of judgments, interest rate on judgments, wills, prejudgment attachment, bonds and undertakings, marketable title of real property, escheat, and authorization of pay-on-death accounts in financial institutions. Legislation enacted upon Commission recommendation in 1982 affected 1649 code sections.

The major recommendation for consideration at the 1983 session proposes a comprehensive statute governing wills and intestate succession. Other recommendations relate to emancipated minors, missing persons, property subject to division upon marriage dissolution, and liability of marital property for debts and obligations. During 1983-84, the Commission plans to continue work on other major projects: revision of the Probate Code and problems under the community property statutes.

# S U M M A R Y   B Y   O B J E C T

(Dollar Figures in Thosands)

	Actual 81-82	Estimated 82-83	Proposed 83-84	Actual 81-82	Estimated 82-83	Proposed 83-84
PERSONAL SERVICES						
Authorized positions.....	7.3	8	8	\$ 230	\$ 254	\$ 257
Merit salary adjustment.....	-	-	-	-	-	(3)
Workload & administrative adjustment	-	-	-	-	1	1
Total, Salaries & Wages	<u>7.3</u>	<u>8</u>	<u>8</u>	<u>\$ 230</u>	<u>\$ 255</u>	<u>\$ 258</u>
Estimated salary savings.....	-	-0.3	-0.3	-	-10	-10
Net Totals, Salaries & Wages.....	<u>7.3</u>	<u>7.7</u>	<u>7.7</u>	<u>\$ 230</u>	<u>\$ 245</u>	<u>\$ 248</u>
Staff benefits.....	-	-	-	61	56	66
TOTALS, PERSONAL SERVICES	<u>7.3</u>	<u>7.7</u>	<u>7.7</u>	<u>\$ 291</u>	<u>\$ 301</u>	<u>\$ 314</u>
OPERATING EXPENSES & EQUIPMENT						
General Expenses.....				\$ 9	\$ 12	\$ 12
Printing.....				22	17	18
Communications.....				4	5	6
Postage.....				6	6	6
Travel--in-state.....				9	11	12
Travel--out-of-state.....				1	-	2
Facilities operations.....				23	14	15
Consultant & Professional Services; External.....				8	10	10
Consultant & Professional Services; Interdepartmental.....				12	14	14
Expendable Equipment.....				-	-	-
Equipment.....				-	-	-
TOTALS, OPERATING EXPENSES & EQUIPMENT.....				<u>\$ 94</u>	<u>\$ 89</u>	<u>\$ 95</u>
TOTALS, EXPENDITURES.....				<u>\$ 385*</u>	<u>\$ 390</u>	<u>\$ 409</u>

\*Total 1981-82 appropriation was \$398,000 of which \$14,000 was not spent or encumbered.

# AUTHORIZED POSITIONS

CLASS TITLE	Filled 1981-82	Author. 1982-83	Proposed 1983-84	Actual 1981-82	Estimated 1982-83	Proposed 1983-84
Commission Members (7), per diem	-	-	-	\$50/day	\$ 4,200	\$ 4,200
Executive Secretary	1	1	1	\$4032-4211	50,532	50,532
Assistant Executive Secretary	1	1	1	3398-4113	49,356	49,356
Staff Counsel II	1.5	2	2	2951-3566	85,080	85,584
Staff Counsel I	0.3	-	-	2684-3245	-	-
Staff Services Analyst	1	1	1	1327-2073	23,748	24,876
Sr. Word Processing Technician	1	1	1	1189-1402	15,480	16,128
Word Processing Technician	1	1	1	989-1235	13,576	14,092
Temporary Help	<u>0.5</u>	<u>1</u>	<u>1</u>	<u>( 3,744)</u>	<u>11,843</u>	<u>11,843</u>
TOTALS, AUTHORIZED POSITIONS	7.3	8	8	230,005	253,815	256,611
Regular, Ongoing	6.8	7	7	226,261	241,972	244,768
Temporary Help	0.5	1	1	3,744	11,843	11,843

# ESTIMATED SALARIES & WAGES

CLASS TITLE	Filled 1981-82	Estimated 1982-83	Proposed 1983-84	Actual 1981-82	Estimated 1982-83	Proposed 1983-84
Commission Members (7), per diem	-	-	-	\$50/day	\$ 4,200	\$ 4,200
Executive Secretary	1	1	1	\$4032-4211	50,532	50,532
Assistant Executive Secretary	1	1	1	3398-4113	49,356	49,356
Staff Counsel II	1.5	1.8	1.8	2951-3566	74,382	74,886
Staff Counsel I	0.3	-	-	2684-3245	-	-
Administrative Assistant II	-	0.7	1	2073-2501	18,657	25,776
Staff Services Analyst	1	0.3	-	1327-2073	5,937	-
Sr. Word Processing Technician	1	1	1	1290-1530	15,480	16,128
Word Processing Technician	1	1	1	989-1235	13,576	14,092
Temporary Help	<u>0.5</u>	<u>1</u>	<u>1</u>	<u>( 3,744)</u>	<u>11,843</u>	<u>11,843</u>
TOTAL SALARIES	7.3	7.8	7.8	230,005	243,963	246,813

# C H A N G E S   I N   A U T H O R I Z E D   P O S I T I O N S

	81-82	82-83	83-84	1981-82	1982-83	1983-84
Totals, Authorized Positions.....	7.2	8	8	\$230,005	\$253,815	\$256,611
Workload & Administrative Adjustments:						
Positions Reclassified:						
Staff Services Analyst to Adminis-						
trative Assistant II	<u>-</u>	<u>-</u>	<u>-</u>	<u>2073-2501</u>	<u>846</u>	<u>900</u>
Totals, Workload & Administrative						
Adjustments.....	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>846</u>	<u>900</u>
TOTALS, SALARIES AND WAGES	6.5	8	8	\$230,005	\$254,661	\$257,551