

Memorandum 90-111

Subject: Commission Meeting Schedule for 1991

The Commission has adopted the following meeting schedule for the remainder of 1990:

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| <u>October 1990</u> | | Fresno |
| Oct. 11 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Oct. 12 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>November 1990</u> | | Los Angeles |
| Nov. 29 (Thurs.) | 10:00 a.m. - 6:00 p.m. | |
| Nov. 30 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>December 1990</u> | No Meeting | |

In setting its meeting schedule for 1991, the Commission must be mindful of control language in the Commission's budget that states:

The commission shall not limit its scheduled meetings to Sacramento. On a periodic basis, meetings shall be held at other locations in the state, as determined by the commission.

On the other hand, as the Commission begins to give priority to the administrative law study, it may be desirable to meet more frequently in Sacramento, as a convenience to the many state agencies that are following the study and in order to save the state the travel costs of meeting in other places around the state.

Balancing these factors, as well as the desirability of a fair distribution between northern and southern meeting locations and the need to meet in a location with good air service, and taking into account seasonal weather patterns and holiday weekends, the staff offers the following suggestions for the Commission's 1991 meeting schedule:

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| <u>January 1991</u> | | San Jose |
| Jan. 10 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Jan. 11 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>February 1991</u> | | Los Angeles |
| Feb. 21 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Feb. 22 (Fri.) | 9:00 a.m. - 2:00 p.m. | |

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| <u>March 1991</u> | No Meeting | |
| <u>April 1991</u> | | Sacramento |
| Apr. 11 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Apr. 12 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>May 1991</u> | | Los Angeles |
| May 9 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| May 10 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>June 1991</u> | | Sacramento |
| June 13 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| June 14 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>July 1991</u> | | San Diego |
| July 18 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| July 19 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>August 1991</u> | No Meeting | |
| <u>September 1991</u> | | San Francisco |
| Sep. 12 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Sep. 13 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>October 1991</u> | | Sacramento |
| Oct. 10 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Oct. 11 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>November 1991</u> | | Los Angeles |
| Nov. 14 (Thur.) | 10:00 a.m. - 6:00 p.m. | |
| Nov. 15 (Fri.) | 9:00 a.m. - 2:00 p.m. | |
| <u>December 1991</u> | No Meeting | |

Respectfully submitted,

Nathaniel Sterling
Assistant Executive Secretary