

meeting

10/31/62

First Supplement to Memorandum No. 71(1962)

Subject: Proposed Revisions in Budget for 1962-63 Fiscal Year and in Budget for 1963-64 Fiscal Year.

This is a report on action taken by the Budget Division on our proposed changes in our budget for 1962-63 and 1963-64 as set out in Memorandum No. 71(1962) (distributed for the October meeting). This report is for your information. We do not plan to discuss it at the November meeting.

The Budget Division declined to add \$3,000 to cover an increase in the rent for 1963-64. The Division took this position because we have no firm agreement for increased rent. We were advised, however, that when we move back into the law school the matter of increased rent will be considered by the Budget Division and emergency funds will be made available for this purpose if that is considered by the Budget Division to be necessary.

Our budget examiner agreed to recommend that we be granted an allotment of \$6,700 from the Emergency Fund to cover the following:

Three studies on sovereign immunity -----	\$5,000
Travel by consultant in connection with these three studies (not included in proposed changes approved by Commission) -----	1,000
Additional money for research to cover indexing of bound volumes containing publications printed in 1961-64 -----	700
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	\$6,700

Our budget examiner declined to recommend approval of additional money to cover the move to our new office quarters (\$300) and for supplies

and materials (\$700) and postage (\$500)--he suggested we pay these expenses from our available moneys and come to the Emergency Fund when we have exhausted our appropriation for the 1962-63 fiscal year. We have decided that we will not attempt to reverse this decision since he has agreed to support a request for emergency funds when we have actually exhausted our available moneys (possibly in May 1963).

Our proposed budget for 1963-64 was reduced by the Budget Division in light of the loss of our senior legal stenographer who was at the highest level on the salary range for that position.

Respectfully submitted,

John H. DeMouilly  
Executive Secretary