

8/27/80

Memorandum 80-100

Subject: Budget for 1981-1982 Fiscal Year

Attached is a staff proposed budget for the 1981-1982 fiscal year. The amounts available for the current year (1980-1981) and budget year (1981-1982) are estimates based on information obtained from the Department of Finance, but we do not yet have the precise amounts from the Department of Finance. We will make any minor adjustments necessary to keep the budget within the amounts determined by the Department of Finance.

The budget anticipates substantial salary savings because of staff turnover and because the Administrative Assistant position is being filled at a trainee level. We have budgeted the Staff Counsel II position (now filled at a 3/4 time level) at full time in the event we wish to make this a full time position during 1981-1982. The budget provides funds for promotion of the Administrative Assistant when she qualifies for promotion and for the promotion of the Staff Counsel I to Staff Counsel II if the Commission decides to make such a promotion during 1981-1982.

The staff believes that the proposed budget provides a sufficient amount to carry out the present level of activities and we request that the Commission approve the budget. We will answer any questions you have concerning the budget at the meeting.

Respectfully submitted,

John H. DeMouilly
Executive Secretary

JHD:jme
attachment

CALIFORNIA LAW REVISION COMMISSION

Program Objectives and Description

The primary objective of the California Law Revision Commission is to study the statutory and decisional law of this state, to discover defects and anachronisms and to recommend legislation to effect needed reforms.

The Commission consists of a member of the Senate appointed by the Committee on Rules, a member of the Assembly appointed by the Speaker, and seven additional members appointed by the Governor with the advice and consent of the Senate. The Legislative Counsel is an ex officio nonvoting member of the Commission.

The Commission assists the Legislature in keeping the law up to date by intensively studying complex and controversial subjects, identifying major policy questions for legislative attention, gathering the views of interested persons and organizations, and drafting recommended legislation for legislative consideration. The efforts of the Commission permit the Legislature to determine significant policy questions rather than to concern itself with the technical problems in preparing background studies, working out intricate legal problems, and drafting needed legislation. The Commission thus enables the Legislature to accomplish needed reforms that otherwise might not be made because of the heavy demands on legislative time. In some cases, the Commission's study discloses that no new legislation on a particular topic is needed, thus relieving the Legislature of the need to study the topic.

The Commission may study only topics which the Legislature authorizes by concurrent resolution. The Commission now has an agenda of 31 topics, four of which were added by the 1980 session.

In 1980, the Commission recommended 15 bills to the Legislature. Fourteen were enacted; one bill was not enacted, but substantially similar legislation was enacted. The bills dealt with quiet title actions, guardianship-conservatorship law, security for costs, probate homesteads, special assessment liens, married women as sole traders, enforcement of liens and judgments after death, assignments for the benefit of creditors, valuation evidence, enforcement of claims and judgments against public entities, agreements for entry of paternity and support judgments, state tax liens, vacation of public streets and service easements, and the rate of interest on judgments.

The Commission plans to submit a recommendation to the 1981 session proposing a new comprehensive statute relating to enforcement of judgments, including such matters as exemptions from execution, and several recommendations designed to reduce the cost of probate of estates. During 1980-81 the Commission also plans to continue work on other major projects--problems under the community property statutes, whether a Marketable Title Act should be enacted in California, and various aspects of the Probate Code. Other topics will also be considered to the extent time and resources permit.

S U M M A R Y B Y O B J E C T

	79-80	80-81	81-82	ACTUAL 1979-80	ESTIMATED 1980-81	PROPOSED 1981-82
PERSONAL SERVICES						
Authorized positions.....	6.9	8.5	7.5	\$189,368	\$233,748	\$237,657
Merit salary adjustment.....	-	-	-	-	-	-
Workload & administrative adjustment....	-	-1.0	-	-	-	1,740
Total, Salaries & Wages.....	<u>6.9</u>	<u>7.5</u>	<u>7.5</u>	<u>\$189,368</u>	<u>\$233,748</u>	<u>\$239,397</u>
Estimated salary savings.....	-	-0.2	-0.2	-	-12,729	-13,797
Net Totals, Salaries & Wages.....	<u>6.9</u>	<u>7.3</u>	<u>7.3</u>	<u>\$189,368</u>	<u>\$221,019</u>	<u>\$225,600</u>
Staff benefits.....	-	-	-	48,112	56,521	57,605
TOTALS, PERSONAL SERVICES.....	<u>6.9</u>	<u>7.3</u>	<u>7.3</u>	<u>\$237,480</u>	<u>\$277,540</u>	<u>\$283,205</u>
OPERATING EXPENSES AND EQUIPMENT						
General expenses.....				\$ 26,610	\$ 27,750	\$ 27,752
Printing.....				13,497	16,500	16,484
Communications.....				7,108	7,500	7,500
Travel--in-state.....				6,972	8,500	8,500
Travel--out-of-state.....				-	900	1,100
Consultant and professional services.....				14,800	19,740	20,870
Facilities operations.....				13,219	15,902	16,500
Expendable equipment.....				-	-	-
Equipment.....				9,311	-	-
TOTALS, OPERATING EXPENSES AND EQUIPMENT.....				<u>\$ 91,517</u>	<u>\$ 96,792</u>	<u>\$ 98,706</u>
TOTALS, EXPENDITURES.....				<u>\$328,997</u>	<u>\$374,332</u>	<u>\$381,911</u>

A U T H O R I Z E D P O S I T I O N S

CLASS TITLE	MAN-YEARS EXPENDED 1979-80 FY	ESTIMATED MAN-YEARS 1980-81 FY	ESTIMATED MAN-YEARS 1981-82 FY	AMOUNT EXPENDED 1979-80 FY	ESTIMATED EXPENDITURES 1980-81 FY	ESTIMATED EXPENDITURES 1981-82 FY
Commission Members (7), per diem	-	-	-	\$50/day (2,000)	3,000	3,000
Executive Secretary	1	1	1	43,440	47,676	47,676
Ass't Executive Secretary	1	1	1	42,420	46,560	46,560
Staff Counsel II	0.5	1	1	16,915	38,037	39,894
Staff Counsel I	1.2	1	1	37,981	36,303	36,732
Staff Services Analyst	1	1	1	17,991	20,664	21,639
Sr. Word Processing Technician	-	1	1	-	14,460	15,108
Word Processing Technician	1.9	1	1	24,104	13,800	13,800
Temporary Help	0.3	0.5	0.5	(3,559)	13,248	13,248
TOTALS, AUTHORIZED	6.9	7.5	7.5	189,368	233,748	237,657
Regular Ongoing	6.6	7.0	7.0	185,809	220,500	224,409
Temporary Help	0.3	0.5	0.5	3,263	13,248	13,248
Overtime	-	-	-	296	-	-

E S T I M A T E D A C T U A L S A L A R I E S & W A G E S

SALARIES & WAGES	NUMBER OF POSITIONS			ACTUAL 1979-80	ESTIMATED 1980-81	PROPOSED 1981-82
	79-80 FILLED	80-81 EST.	81-82 PROP.			
				SALARY RANGE		
Executive Secretary	1	1	1	\$3,804-3,973	\$47,676	\$47,676
Ass't Executive Secretary	1	1	1	3,206-3,880	46,560	46,560
Staff Counsel II	0.5	0.8	2.0	2,784-3,364	28,528	78,366
Staff Counsel I	1.2	1.0	-	2,532-3,061	36,303	-
Staff Services Analyst	1	0.6	1	1,242-1,956	11,809	16,131
Management Services Tech.	-	0.4	-	1,025-1,391	5,423	-
Sr. Word Processing Tech.	-	1	1	1,104-1,317	14,460	15,108
Word Processing Tech.	1.9	1	1	904-1,150	13,800	13,800
Commission Member	-	-	-	(2,000)	3,000	3,600
Temporary Help	<u>0.3</u>	<u>0.5</u>	<u>0.5</u>	<u>3,559</u>	<u>13,248</u>	<u>8,359</u>
NET TOTAL SALARIES	6.9	7.3	7.5	\$189,368	\$220,807	\$229,600

C H A N G E S I N A U T H O R I Z E D P O S I T I O N S

	79-80	80-81	81-82	1979-80	1980-81	1981-82
Totals, Authorized Positions.....	6.9	7.3	7.5	189,368	233,748	281,465
Workload and Administrative Adjustments:						
Position Reclassified:						
Staff Counsel I to Staff Counsel II....	<u>-</u>	<u>-</u>	<u>(1)</u>	<u>(2,784-3,364)</u>	<u>-</u>	<u>1,740</u>
Totals, Workload and Administrative Adjustments.....	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,740</u>
TOTALS, SALARIES AND WAGES.....	6.9	7.3	7.5	189,368	233,748	283,205