

1/24/78

Memorandum 78-11

Subject: Addendum to Contract for Garrett H. Elmore

In October 1976, the Commission approved a contract with Garrett Elmore to attend Commission meetings and provide expert advice in connection with the guardianship-conservatorship revision project. The compensation is \$1,800 for providing expert advice to the staff and reviewing and submitting written and oral comments on material prepared by the staff and, in addition, \$20 for each day of meeting attended, plus travel expenses according to the same regulations that apply to members of the Commission. The \$1,800 is payable \$300 each calendar quarter.

Since this contract was made, the Commission decided to give this project a top priority. We have only \$90 remaining to cover the \$20 per meeting compensation, and we have only \$215 left for travel expenses. We do not want to encumber any excess amount of money for this contract, but we estimate that we will need during 1978 and 1979 an additional \$200 for compensation for attending meetings and an additional \$1,000 for travel expenses. Accordingly, we request that the Commission approve an addendum to the existing contract to make the following changes:

(1) The limit on the maximum amount payable to Contractor for the \$20 for each day for attending meetings is increased from Two Hundred Dollars (\$200) to Four Hundred Dollars (\$400).

(2) The limit on the maximum amount payable to Contractor for travel expenses is increased from Five Hundred Dollars (\$500) to One Thousand Five Hundred Dollars (\$1,500).

(3) The limit on the total of the amounts payable to Contractor under the contract is increased from Two Thousand Five Hundred Dollars (\$2,500) to Three Thousand Seven Hundred Dollars (\$3,700).

We request further that the Executive Secretary be authorized to execute the addendum on behalf of the Commission.

Respectfully submitted,

John H. DeMouilly
Executive Secretary